

Step by Step Procedure for grievance

- a) Compose an email ID:
- b) Use the subject line: "Complaint - [Your Client ID]"
- c) Clearly state the nature of your complaint, providing specific details, dates, and any relevant supporting documents.
- d) Include your full name, contact information, and client ID in the email.
- e) Attach Supporting Documents:
- f) If applicable, attach scanned copies of relevant documents, such as contract notes, transaction receipts, or any other evidence to support your complaint.
- g) Review and Send: Carefully review your complaint email to ensure all necessary information is included. Send the email to info@ssbl.in/ssbl@sunshinestockbroking.com